



Aurora

Partner Certificate

This template shall be used for confirming reported costs in a specific reporting period for each project partner in a specific Interreg Aurora project.

The certificate can be signed manually or with an e-signature. Proof of authorization to sign on behalf of the organisation is mandatory to submit in the first payment application and whenever there are changes of the person signing. E-signatures must be accompanied by graphic or text elements that show the electronic process by which the signature was created.

The Partner Certificate shall be submitted for each partner in every payment application.

Project name**Reference NYPS (8 digits)****Name of project partner****Project leader (of project partner)****Phone number****E-mail address****Financial person (of project partner)****Phone number****E-mail address****Reporting period**

From (YYYY-MM-DD)

To (YYYY-MM-DD)

Total reported amount this period (including flat rates)

Amount

Currency, EUR or SEK*

**EUR if Finnish partner,
SEK if Swedish partner*



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It is hereby certified by the Project Partner that:

1. Reported costs have been incurred and are booked with a separate accounting code in the financial records or in a separate accounting system* within the start and end dates of the project according to the Grant decision. **not applicable to flat rates*

2. Reported costs are paid.

3. Reported costs refers to the activities that have been granted in the Grant decision.

4. Submitted ledger from the financial records can be reconciled at a level of verification with the reported costs this period.

5. Reported costs comply with national legislation, EU legislation, conditions in the Grant decision and with instructions in the digital Programme manual on Interreg Auroras website (www.interregaurora.eu).

6. Documentation needed for the verification of expenditures are available to the national Controller.

7. The template Summary of Staff cost has been used for the compilation of Staff costs.

8. Task assignments for each staff member included in reported Staff costs are valid and accurate.

9. No invoicing between projects partners has taken place.

10. Reported costs have not been basis for other EU-support or other public funding (besides funding that are registered as co-financing of this project).

Comments about the reported costs (for example if reported amount differs from the financial records, if there are special projects activities that have affected the reported amount, particular changes in Staff costs).



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It is hereby certified that the information provided is complete and accurate:

Date (YYYY-MM-DD)

Signature by authorized person(-s) for the partner organisation.

When signing digitally, make sure to use the system according to the internal routines in your organisation.

Name clarification